



Job Description- Landscape Technician

Job Title	LANDSCAPE TECHNICIAN	Department	MAINTENANCE
Reports To	MAINTENANCE SUPERVISOR	Salary Range :	DOE: \$16.00-18.00
FLSA	Non-Exempt	Revision Date:	10/30/18

About PCRI

Portland Community Reinvestment Initiatives, Inc. is a non-profit community development corporation with a mission “to preserve, expand and manage affordable housing in the City of Portland and provide access to and advocacy for services to our residents”. With over 800 units of affordable housing, PCRI’s unique mix of single-family homes, small multi-plexes and community apartments represents one of the last stable opportunities for low-income households to remain in their vibrant Portland neighborhoods. These homes and apartments are woven into the fabric of their neighborhoods and are a model for eliminating concentrations of poverty.

To accomplish PCRI’s current housing development goal of addressing involuntary displacement, PCRI established a displacement mitigation initiative, Pathway 1000, with the sole purpose and intent of slowing and reversing the involuntary displacement of long term residents previously forced to move from N/NE Portland, and current residents at risk of displacement. Through the Pathway 1000 initiative, PCRI aims to build and create at least 1,000 homes, many of which will be available to purchase. The homes will be located throughout the city of Portland, with the primary focus on the N/NE Portland neighborhoods where displaced families previously resided.

POSITION Summary:

The Landscape Technician’s primary duties are to maintain the grounds of PCRI properties so that they are in compliance with City regulations, safe for residents and neighbors, and enhance curb appeal of the property.

Essential Functions:

- Maintain yards of multiplexes and vacant units to be free from weeds and debris.
- Remove any trees or bushes which are dead or pose potential damage to the house. All other trees and shrubs shall be trimmed/pruned as needed.
- Provide positive drainage of water away from the foundation around the entire perimeter of the building.
- Seed and sod lawns and apply chemicals, fertilizers, and pesticides as needed.
- Tear down old fences as directed by Maintenance Supervisor.
- Assist residents with maintenance of their yards to comply with minimum property standards for landscaping.
- Respond to resident work orders as they come in and as directed by Maintenance Supervisor.
- Assist with design of landscaping for new construction projects and renovation projects.
- Submit daily work logs to track each property visited during a work week.

- Assist in acquiring landscape materials for our portfolio of properties.
- Responsible for Snow Removal
- Other duties as assigned.

Education and/or Experience:

Landscape or related experience is required. Knowledge and 2 years' experience operating and maintaining landscaping equipment (mowers, pruning shears, etc.).

Preferred Qualifications:

- Self-motivation and self organization is essential.
- Superior written and interpersonal communication skills.
- Ability to safely operate power tools, including a chainsaw.
- Ability to operate and drive a utility trailer for hauling debris.
- Ability to kneel, bend, squat, push, pull and reach on a consistent basis.
- Ability to lift up to 75 lbs.

Other Requirements:

Current drivers' license and work vehicle. Maintain minimum car insurance as required by the State of Oregon.

Compensation / Benefits:

Salary is commensurate with qualifications and experience. PCRI provides a generous benefits package that includes 10 days of paid Vacation after the completion of one year of employment that increase over time to 20 paid days, 9 days of paid Sick Leave and 3 days of paid Personal Time Off, 10 paid holidays, employer-paid health coverage (medical, dental, vision) that requires a minor contribution for employee if dependents added to plan, Long Term Disability Insurance, 403(B) employer match contribution of up to 3% of employees annual salary. Voluntary benefits include: Life Insurance, Short Term Disability insurance, critical and accidental insurance.

Work Environment:

PCRI is a fast-paced, highly engaged work environment. We strive to communicate effectively and respectfully within the context of varying beliefs, behaviors, orientations, identities and cultural backgrounds. We actively seek opportunities for professional development for our staff and promote a willingness to change for continual improvement.

PCRI is an EEO employer committed to the inclusion of all people in our workplace and programs.

Work outside in a variety of outdoor elements.

Undergoing and passing a pre-employment criminal background, drug test and physical exam is required.

Reasonable Accommodations:

To perform this job successfully, an individual must be able perform each essential function and the physical demands satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Application Process:

Interested candidates should submit a resume and a cover letter addressing qualifications for the position, to the attention of Tamara Trofimenko, HR Manager. PCRI, 6329 NE Martin Luther King Jr. Blvd, Portland, Oregon, 97211, by email at jobs@pcrihome.org, or fax to (503) 943-2844. This position is open until filled. Please note that only those candidates selected for an interview will be contacted.